



SUPPORTING SCHOOL COUNCILS

Best Practices

for Holding an Online Meeting or Event

MAY 21, 2020

5:30pm - 6:30pm | via Zoom

Best Practices for Holding an Online Meeting or Event

AGENDA

- Welcome & Land Acknowledgement
- Introductions
- TDSB Supports Parent Engagement
- TDSB Supports Principals to Support Their School Council
- Holding a Successful Online Family Meet & Greet
- Discussion: Challenges and Best Practices
- Holding a Successful Online School Council Meeting
- Discussion: Challenges and Best Practices
- Q & A

Supporting Parents as Partners in Education

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WELCOME & LAND ACKNOWLEDGEMENT

“We acknowledge we are hosted on the lands of the Mississaugas of the Anishinaabe, the Haundenosaunee Confederacy and the Wendat. We also recognize the enduring presence of all First Nations, Métis and the Inuit peoples”

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INTRODUCTIONS



RACHEL CHERNOS LIN
Trustee
Ward 11



FELICIA SETO-LAU
PIAC Representative
Ward 3



D. WILLIAMS
PIAC Co-Chair
Ward 10



COLLEEN RUSSELL-RAWLINS
Associate Director
Equity, Well-Being and School
Improvement



ERIN ALTOSAAR
Principal
Rawlinson Community
School



ALEXIS DAWSON
School Council Chair
Rawlinson Community
School



LORNA CHUNG
School Council Co-Chair
H.A. Halbert Junior
Public School



KARLO CABRERA
Principal
H.A. Halbert Junior
Public School

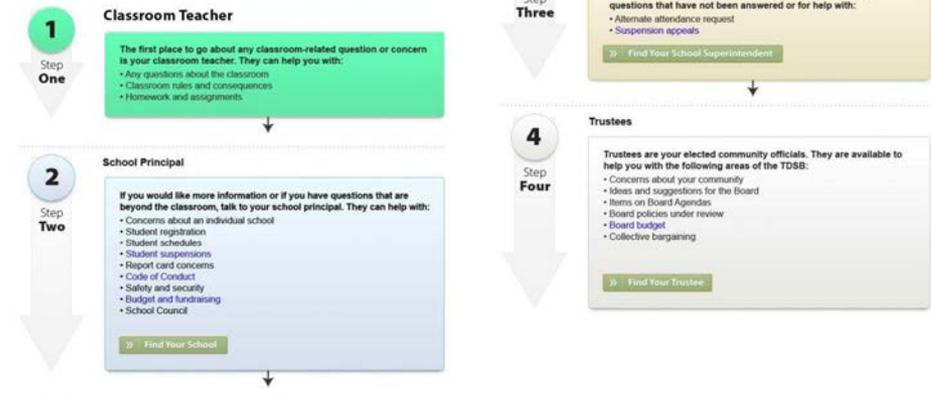
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TDSB SUPPORTS PARENT ENGAGEMENT

Trustee Rachel Chernos Lin

Ward 11, Don Valley West

TDSB PARENT CONCERN PROTOCOL Steps to Address Your Questions and Concerns



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TDSB SUPPORTS PARENT ENGAGEMENT

Many trustees are running online meetings for their ward or for school council chairs. I have run one with my ward school council chairs. This helps to provide me with feedback on parent experiences, and gives me a chance to answer questions. If your trustee has not offered this, encourage them to do so!

Parents/Caregivers/Members of the Public can apply to do a delegation at a Standing Committee and Committee of the Whole Meetings, even during this period of school closures:

To learn more:

<https://www.tdsb.on.ca/Leadership/Boardroom/Delegations>



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TDSB SENIOR STAFF SUPPORTS PRINCIPALS TO SUPPORT THEIR SCHOOL COUNCIL

Colleen Russell-Rawlins

*Associate Director,
Equity, Well-Being and
School Improvement*



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TDSB SENIOR STAFF SUPPORTS PRINCIPALS TO SUPPORT THEIR SCHOOL COUNCIL

What are we learning about parent involvement and engagement during the pandemic?

- Caregivers involved in their children's remote learning experiences
- School Councils
- Family to Family Support
- School Outreach
- School, Family & School Council Engagement

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TDSB SENIOR STAFF SUPPORTS PRINCIPALS TO SUPPORT THEIR SCHOOL COUNCIL

Tips for Hosting Remote School Council Meetings & Family Engagement Opportunities

- Platforms
- Accessibility
- Norms of Participation
- Use of Facilitator(s)
- Planned Interaction
- Other

Planning for the Future & Supporting School Councils

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ONLINE MEET & GREETES

Objectives:

1. Build community when we're not together.
 - Where do we start?
2. Capture the voice of families.
 - What's working? What's not?
 - Answering questions
3. Understand how we can continue communicating in meaningful ways.



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ONLINE MEET & GREETES

Key Learnings:



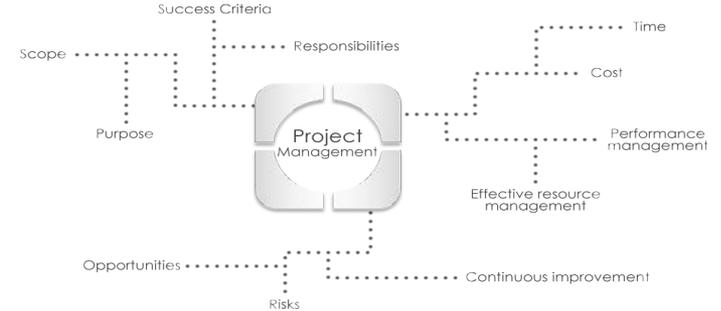
1. What's happening on the other side.
2. Understanding the need for online community building.
 - "We're in it together."
 - Resource and information sharing.
3. The need to engage families who couldn't participate.
 - How do we do this?

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ONLINE MEET & GREETES

Logistics:

- Connected with other School Councils
- Collaborated on a strategy during weekly call
- Provided families with advance notice
 - email & phone messages
- Call for questions
- “Save the Date” communication
- Individual emails sent to each cohort
 - Google Meet link/dial-in instructions
 - Meeting etiquette & tips for participating
- Re-cap in weekly newsletter



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DISCUSSION



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HOLDING SUCCESSFUL ONLINE SCHOOL COUNCIL MEETINGS

Lorna Chung

Co-Chair, H.A. Halbert Junior Public School Council

Karlo Cabrera

Principal, H.A. Halbert Junior Public School



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HOLDING SUCCESSFUL ONLINE SCHOOL COUNCIL MEETINGS



- In continual communication (by phone and email) with School Advisory Council (SAC) Chair
- SAC Chair outreaches to SAC members for agenda topics
- SAC Chair uses the minutes from previous meeting to develop “Business Arising From Minutes” and “Action Items”
- Use the SAC Terms of Reference as a guide (re: problem solving, decision making, quorum, etc.)
- Is Virtual SAC meeting a way to go (e.g., families with young children may not need to leave the house and bundle up everyone)?

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VIRTUAL MEETING TOOLS

WebEx

<https://www.webex.com/>

Zoom

<https://zoom.us/>

Google Meet

<https://meet.google.com/>

WhatsApp

<https://www.whatsapp.com/>

Google Hangouts

<https://hangouts.google.com/>

PIAC's Best Practices & Tips for Zoom

<https://drive.google.com/file/d/1IXkrhrFK16NTouqZrhZpVeK2awrAFQfs/view?usp=sharing>

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SCHOOL COUNCIL RESOURCES

TDSB Recent Communication to School Councils

<https://www.tdsb.on.ca/Community/How-to-Get-Involved/School-Councils>

PIAC website

<http://torontopiac.com/index.html>

PIAC School Council Toolkit

http://torontopiac.com/uploads/3/4/8/1/34816230/school_council_toolkit_200418.pdf

O. Reg 612

<https://www.ontario.ca/laws/regulation/000612>

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PCEO - PARENT & COMMUNITY ENGAGEMENT OFFICE

How to Get Involved

Parents and community members play a very important role in ensuring the success of our schools and students. There are a variety of ways that you can get involved and contribute to your school community. From volunteering in your local school to participating in school councils or advisory committees, you can make a difference and have your voice heard.

To find out more about how you can get involved, contact your local school or the Parent and Community Engagement Office (PCEO):

Michelle Munroe

Central Co-ordinator, Parent and Community Engagement

michelle.munroe@tdsb.on.ca

416-397-3528

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THANK YOU!



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 [@TorontoPIAC](https://twitter.com/TorontoPIAC)

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